



# CENTRAL PENNSYLVANIA RAILROAD

## HOSTLER DUTIES & PROCEDURES

-REVIEW THROTTLE PROCEDURES FOR TYPE OF THROTTLE YOU ARE OPERATING. WILL BE REQUIRED TO ACQUIRE AND DISPATCH LOCOMOTIVE ADDRESSES MANY TIMES DURING AN OPERATING SESSION.

-PROVIDE LOCOMOTIVES FOR OUTBOUND TRAINS AS REQUESTED BY YARDMASTER, SWITCHES COACH YARD, ASSISTS THE YARDMASTER AS REQUIRED.

### HOSTLER SPECIFIC DUTIES

-MAKE SURE THAT ALL OUTBOUND LOCOMOTIVES ARE FUELED & SANDED.

--THIS SHOULD BE ACCOMPLISHED PRIOR TO THE YARDMASTER CALLING FOR A LOCOMOTIVE BY COORDINATING WITH THE YARDMASTER THROUGHOUT YOUR TRICK.

-LOCAL JOBS CAN BE OPERATED WITH SINGLE LOCOMOTIVES OR CAN BE DOUBLE HEADED AS REQUIRED BY THE YARDMASTER.

--DON'T USE TWO POWERED UNITS FOR LOCAL JOBS – USE ONLY ONE POWERED AND ONE UNPOWERED LOCO SET.

-ALL ROAD JOBS MUST BE DOUBLE HEADED

--MAY BE TWO POWERED UNITS OR ONE POWERED AND ONE UNPOWERED

---CONSULT LOCOMOTIVE CARD TO FIND POWERED LOCOMOTIVE CAPACITY

-DO NOT BREAK LOCOMOTIVE SETS UNLESS AUTHORIZED BY THE CPRR SUPERINTENDENT.

--SETS ARE MARKED AS SUCH ON THE LOCOMOTIVE CARD

-DO NOT ASSIGN AB DIESEL SETS TO LOCAL TRAINS

--ABA UNITS MAY BE ASSIGNED TO LOCAL TRAINS

--SPOT LOCOMOTIVES AS DIRECTED BY THE YARDMASTER AND COUPLE TO TRAIN IF REQUIRED BY YARDMASTER.

---LOCOMOTIVES MUST DEPART YORK YARD IN A FORWARD FACING DIRECTION.

---BE SURE TO TURN HEADLIGHT ON.

----FORWARD FOR CPRR, WM AND PRR DIESELS OPERATING ON THE CPRR IS SHORT HOOD UNLESS MARKED OTHERWISE WITH AN "F" (INDICATING FRONT) EXCEPT FOR YARD SWITCHERS (S OR SW TYPES) ON WHICH LONG HOOD IS FORWARD.

--RUN TRAIN TO DEPARTURE TRACK IF DIRECTED BY YARDMASTER AND DISPATCH LOCOMOTIVE ADDRESS FROM YOUR THROTTLE.

-RECEIVE INBOUND LOCOMOTIVES AND RUN TO DIESEL HOUSE OR ROUNDHOUSE AS APPROPRIATE.

--ALL INBOUND STEAM LOCOMOTIVES MUST STOP AT ASH PIT. AFTER CLEANING FIREBOX, RUN INTO ROUNDHOUSE OR OUTSIDE STORAGE TRACKS 7-11 IF ROUNDHOUSE IS FULL.

--ALL INBOUND DIESEL LOCOMOTIVES MUST GO TO DIESEL HOUSE OR ROUNDHOUSE FOR SERVICE.

---DO NOT BREAK UP DIESEL SETS. IF IN DOUBT, CHECK THE LOCO ADDRESS LIST.

-MOVE LOCOMOTIVES FROM DIESEL HOUSE TO STORAGE TRACKS 7-11 AS REQUIRED.

-BE SURE TO CENTER LOCOMOTIVE ON TURNTABLE.

-WHEN FINISHED WITH LOCOMOTIVE TURN OFF HEADLIGHT AND DISPATCH ADDRESS.

-SWITCH PASSENGER COACHES AS REQUIRED.

-SWITCH CARS FOR TRONE ENGINE TERMINAL

-SWITCH MOW CARS AS REQUIRED. MOW CARS ARE LOCATED ON TRACK 11 AND NEXT TO THE ROUNDHOUSE.

-ASSIST THE YARDMASTER IF REQUESTED.

7/09